

Where to go for help

- whs.eanesisd.net/student-life: Helpful links for Google, email, Skyward
- **Tech Help Desk:**
(Windows in hallway next to AP's office)
Hardware and repair issues, OS updates, and app downloads. Only open lunches.
- **Lost iPad :**
Go to the WHS library front desk to file report, turn in a "found" iPad, or pick up a lost iPad. When iPads are found, notification is sent to the student's school email.

Replacement IDs:
Counseling Office
First one is free, next is \$5.00

Lost and Found

AP's Office—clothing, notebooks, etc.

WHS Main Office—valuable items (cellphones, calculators, keys, etc.)

Obligation payments:

Non-Library: Bookkeeper in Main Office

Library: Front desk WHS library .

Online for any fees: Skyward Fee Management

Hours of Operation

Library

WHS: M-Th: 8:00-4:30; Fr: 8:00-4:15

Tutorials NGC Library

Monday & Wednesday: 4:30-6:00 pm
Tuesday & Thursday: 6:00-8:00 pm

Testing Center

RM 163 (Student ID required)

Monday-Thursday: 7:30-5:05
Friday: 8:40-4:05

Tech Help Desk

Monday-Friday: 4 & 5 period

Bell Schedule

1st period	8:50 -9:40
2nd period	9:46-10:39
3rd period	10:45-11:35
4th Period	11:41-12:31
5th period	12:37-1:27
6th period	1:33-2:23
7th period	2:29-3:19
8th period	3:25-4:15

Important Policies

Eating and Drinking: Allowed ONLY in the tiled areas (Juice Bar and outside deck)—ugh to attracting rats!

Quiet Study: in the Mentorship Room

Website: Book Clubs, New Books, Recommendations, Activities, Celebrations, and More

Student Survival Guide to



Your WHS Chapbrary!

*There is something to gain
and nothing to lose*

Library Info

Library catalog:

<http://destiny.eanesisd.net/>

Books loan period: 3 weeks, overdue notices are sent to school email at the end of each 9 weeks.

Book renewals: unlimited (unless another student is waiting)

Fines: No fines are charged but students with overdue books may not check out additional materials .

Lost books: Pay for lost books at the WHS library.

Database passwords:

Available online in the Student shared folder / Library folder (Link for remote access available at <http://whs.eanesisd.net/>)

Look for Student Life link

Ebooks and audiobooks:

<http://thewhslibrary.edublogs.org/book-lists/>

User name: student number

Password: read

Library default printers:

WHS-LibraryStudent-Ricoh5000

Printing in Library:

Black & white: free

Color: \$1.00 / page (see librarians)

Copies in Library:

10¢ /page

Library Homepage

Databases & on-line resources:

Unless otherwise noted, the

ID is Westlake and the password is library

Encyclopedias:

Britannica

Id: westlake password: library

World Book Encyclopedia

Id: chaps password: learn

Databases:

Ebsco Id : chaps password: learn

Gale Id/password : learn

ABC-CLIO

ID: Westlake password library

Jstor

ID: westlakehigh
password: gochaps

Bibliography help:

[Noodletools.com](http://www.noodletools.com)

Student email for login

Need additional library help?

Email: mdarrow@eanesisd.net
glloyd@eanesisd.net

Phone: 512-732-9284

Managing your school work

Student email:

Gmail

User name: AB12345@eanesisd.net

Password: same as iPad password

Students should check their school emails everyday.

Important information is sent to your school email, including overdue notices from the library.

Passwords:

Passwords available at front desk of WHS library. It is highly recommended that you store this password on your cellphone if you have one. This password is for email, iPad, and Google.

Google classroom/drive— Access and turn in class assignments.

Problems should be sent to :

whsedtech@eanesisd.net

Skyward- Access to grades and teacher-assigned quizzes/tests. Go to web page (link available at <http://whs.eanesisd.net/>) and click *Forgot skyward password/login?* Information will be sent to school email.

Naviance— Enables students to find college and career pathways that are right for them. Access information provided by student's counselor. Link listed below <http://whs.eanesisd.net>

Link for Programs-then Counseling-then Naviance